

Applying to UIC

: *International Students Track*

Admission Tracks

There are different admission tracks for applying to Underwood International College (hereinafter “UIC”) depending on the eligibility of the students.

This application guideline is for **International Students** who wish to study at UIC.

Admission Track	International Students	Korean Students
Eligibility	The applicant and both of his/her parents must be of non-Korean nationality	The applicant has completed his/her entire elementary, middle, high school education outside Korea for 12 years or more OR The applicant has graduated from either a domestic or an overseas high school
Office	UIC Office of Administration	Yonsei University Office of Admissions
Contact Information	Tel + 82 2 2123 3924 Email uicadm@yonsei.ac.kr Web http://uic.yonsei.ac.kr	Tel + 82 2 2123 4131 Email ysadms@yonsei.ac.kr Web http://admission.yonsei.ac.kr

Eligibility for the International Students Track

1. Students must either hold or expect to hold a high school diploma or a certificate of high school equivalency as defined by Article 98 of Enforcement Decree of the Elementary and Secondary Education Act before matriculating at UIC.
2. The student must be a non-Korean with non-Korean parents as stated by Article 3 of the Nationality Act. If the student or any one of the student’s parents has dual citizenship with Korea, the student is NOT eligible for the International Students Track. Foreigners who are ethnically Korean must submit legal documentation that verifies their renunciation of Korean citizenship.
3. If a student is a foreigner who is ethnically Korean, the student and both of the parents must have acquired foreign citizenships before the student entered high school in order to apply for the International Students Track, as stated the basic guidelines for university admissions.
4. Korean adoptees with a foreign nationality are eligible to apply for the International Students Track only if he/she acquired the foreign citizenship before entering elementary school (Grade 1).

1. Admissions Schedule

* International students can choose to enter either in the spring semester or in the fall semester.

Admission Round	The 1 st Round	The 2 nd Round
Entry Term	Spring 2023	Fall 2023
Online Application Deadline	October 14 th , 2022	April 7 th , 2023
Document Submission Deadline	October 21 st , 2022	April 14 th , 2023
Interview (online)	December 2 nd , 2022	June 2 nd ~ 3 rd , 2023
Admission Notification	December 12 th , 2022	June 9 th , 2023

1. A hard copy of the application must arrive at the UIC Office by the document submission deadline. If the applicant fails to submit the documents required for application by the deadline, the applicant will not be interviewed and will be disqualified. The Admissions Committee may consider an application postmarked earlier than the online application deadline as an exception.
2. Students are required to participate in the interview (online) on the assigned date and time.
3. The UIC Office provides information on visas, tuition payment and course enrollment via the individual email addresses noted on the applications. Students entering in the spring semester (March) will receive an email in late January, and students entering in the fall semester (September) in late June.
4. Those who are accepted for spring matriculation cannot apply for fall matriculation at any other higher education institution in South Korea within the same year.

2. Admissions Process

Document Review (200 points)	The Admissions Committee makes a comprehensive and holistic review of each applicant on a 200-point scale based on academic achievements as well as non-academic accomplishments.
Interview (100 points)	Applicants will be interviewed by the Admissions Committee and will be graded on a 100-point scale.
Total (300 points)	The Admissions Committee makes an admissions decision based on a total score of comprehensive documents review as well as the interview.

1. Information regarding applications (e.g. arrival of application, application number, and list of missing documents) will be provided via the individual email addresses noted on the applications.
2. Information regarding admissions (e.g. date of the interview, admissions notification) and scholarships will be provided via individual email addresses noted on the applications.
3. Applicants who submitted the documents required for application by the deadline will receive two test calls: First for the applicant verification and second for the interview.

3. Evaluation Method

- An Admissions Committee pursuant to admissions procedures and regulations of Yonsei University will evaluate international applicants.
- Members of the Admissions Committee, evaluation scores, and contents will not be disclosed.
- Evaluation of an applicant will be done continuously and comprehensively throughout the admission process by reviewing the application package and interviewing the applicant.
- The Admissions Committee offers admission and admission scholarships to applicants based on his/her academic achievements, personal attributes, contributions to the cultural diversity, etc.

4. Selection of Division

Divisions within UIC	Major(s)	Campus
Underwood	<ul style="list-style-type: none"> • Comparative Literature and Culture • Economics • International Studies • Political Science and International Relations • Life Science and Biotechnology 	<ul style="list-style-type: none"> • Freshmen courses are offered at International Campus in Songdo • Major courses are offered at Sinchon Campus
Humanities, Arts, and Social Sciences (HASS)	<ul style="list-style-type: none"> • Asian Studies • Information and Interaction Design • Creative Technology Management • Culture and Design Management • Justice and Civil Leadership • Quantitative Risk Management • Science, Technology, and Policy • Sustainable Development and Cooperation 	<ul style="list-style-type: none"> • Freshmen courses are offered at International Campus in Songdo • Major courses to be offered at International Campus in Songdo
Integrated Science and Engineering (ISE)	<ul style="list-style-type: none"> • Bio-Convergence • Energy and Environmental Science and Engineering • Nano Science and Engineering 	

1. Applicants must select a division upon application.
2. Selection of division must be done carefully since majors can be changed only within a division.
3. Selection of major is done at the end of the freshmen year.

5. Application Policies

1. Applicants must provide a full name that is verifiable through legal documents, such as passport, social security card, and birth certificate.
2. **All documents must be in "English."** Documents in other languages including Korean should be accompanied by a notarized English translation.
3. **Unless stated otherwise, all documents must be ORIGINAL. If the applicant cannot submit original documents, the applicant may submit a photocopy with a seal affixed by the issuing institution or with Notarization.**
4. Documents submitted for admission will NOT be returned.
5. Cancellation or changes after the submission of application will NOT be accepted.

6. Application Methods

We want to make it easy for you to apply. Therefore, at Underwood International College, we offer two different online application options.

■ Method 1: Direct Application to UIC

Applicants must complete **an online application and then send the application materials to the UIC office by post.**

Step 1. Online Application: Submit your application

Applicants must apply online through the UIC website. All the information that you register on the website will be kept confidential and used for admissions-related purposes only. After applicants complete an online application, they should print out the registered information and then send it to the UIC Office with other Application Materials.

The Online Application can be found at
UIC website (<http://uic.yonsei.ac.kr>) > Admissions > Apply Now

Step 2. Offline Application: Submit your Application Materials to the UIC Office by the Application Deadline

- Address:
UIC International Admissions
Underwood International College, Yonsei University
50 Yonsei-ro, Seodaemun-gu, Seoul 03722, Republic of Korea
- Contact number:
Tel: 82-2-2123-3924

Application Fee: KRW 150,000 (about USD 150)

■ Method 2: Application by the Common Application

Applicants must complete an online application through Common App and then send the application materials to the UIC office by post.

Step 1. Online Application: Submit your application on Common Application

If you are applying to US schools as well as to UIC, you can use the Common Application (<https://www.commonapp.org>). Once you have set up a Common Application account, search for, add "Underwood International College", and complete your application.

Step 2. Offline Application: Submit your Application Materials to the UIC Office by the Application Deadline

- Address:
UIC International Admissions
Underwood International College, Yonsei University
50 Yonsei-ro, Seodaemun-gu, Seoul 03722, Republic of Korea
- Contact number:
Tel: 82-2-2123-3924

7. Application Materials

▣ Required Documents

1. A printed copy of your Application Form as you registered through Online Application or Common App
2. Letter of Consent & Verification (Available on the UIC website)
3. **[Apostille/Consulate Authentication]** Official transcripts* from all high schools attended
4. **[Apostille/Consulate Authentication]** Certificate of graduation* or certificate of expected graduation* (in the latter case, certificate of graduation must be submitted before matriculation)
5. One copy of the applicant's and his/her parents' passports or ID cards
6. One notarized copy of the applicant's birth certificate or notarized legal documentation that verifies the relationship between the applicant and his/her parents (Applicants with Chinese nationality must submit notarized copies of 亲属关系证明 and 居民户口簿.)
7. **[Foreigners residing in Korea]** must submit the applicant's and his/her parents' Certification of Alien Registration (외국인등록사실증명)
8. **[Foreigners with Korean ethnicity]** must submit legal documentation that verifies the renunciation of the applicants' and his/her parents' Korean citizenships, such as a Certificate of Family Relationship that shows Renunciation of Korean Citizenship by the Korean government, 국적상실사실 확인증명 issued from Korean Consul or 국적이탈신고 확인증명 issued from the Ministry of Justice, and notarized copy of Alien Registration Card issued after the year 2011.

* 국적상실(이탈)사실신고 접수증 및 신고서 is not acceptable.

* **Documents that must obtain Apostille or Consulate Authentication before matriculating at UIC. (Refer to the "Apostille/Consulate Authentication Requirement".)**

▣ Supplementary Documents (recommended for submission)

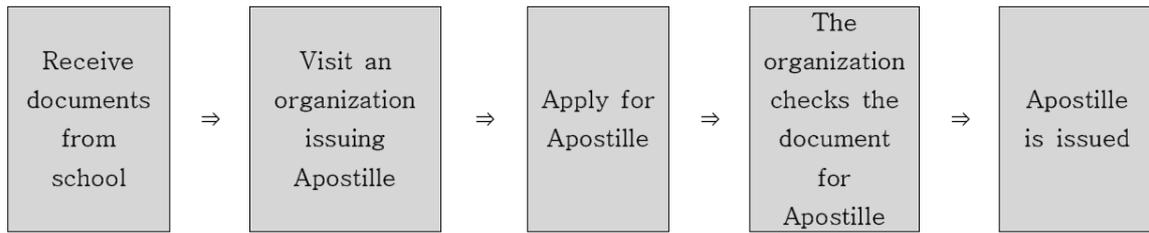
1. Documents certifying the scores of high school graduation exams or higher education entrance exams listed under the Test Information (e.g. SAT, ACT, GCE-A LEVEL, IB, AP, GAO KAO, Matura, etc.).
2. When an applicant reports the records of standardized exams (eg: Duolingo English Test, IELTS, TOEFL, SAT, AP etc.) directly to Yonsei University, they must inform [uicadm@yonsei.ac.kr] of the applicant's English name and the date of the test so that the scores can be evaluated. If the student does not inform [uicadm@yonsei.ac.kr] of the reporting and, as a result, the scores are not evaluated, the responsibility lies entirely on the applicant. (ETS Institution Code: 9893, College Board Code: 7441, Duolingo Institution : Yonsei University International Admissions)
3. Honors, awards, and qualifications attained during high school and documents that certify extra-curricular activities from high school should be filed with the List of Supplementary Documents. Provide copies with a seal affixed from the issuing institution.

▣ Apostille/ Consulate Authentication Requirement

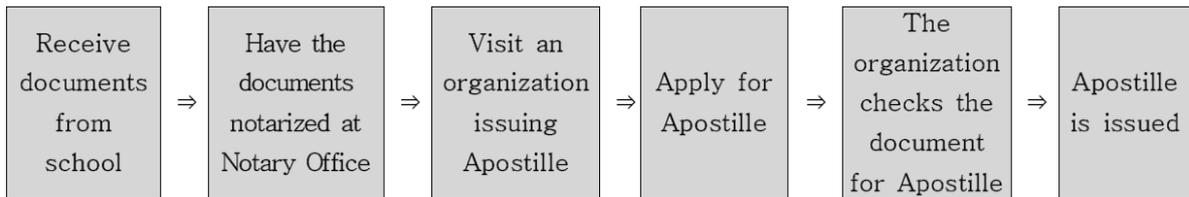
- Legalization of high school transcript(s) and certificate of high school graduation are possible by:
 - (1) obtaining Apostille stamps on the documents if the student has attended or graduated from school(s) in a country that is a member of The Hague Convention (Convention Abolishing the Requirement of Legalization for Foreign Public Documents); or
 - (2) obtaining certifications of the documents from the Korean Embassy or Consular Office in the country where student's school is located; or
 - (3) China Qualifications Verification of China Academic Degrees and Graduate Education Development Center, if the student has attended or graduated from school(s) in People's Republic of China.
- Apostille is issued by the government/public institution of the country in which the school is located. The consulate issue Korean Consulate Confirmation and Foreign Education Validation Confirmation.

Member countries of the Apostille (as of 2019)	
Asia/Oceania	Australia, China(Macau, Hong Kong), Japan, Korea, New Zealand, Brunei, Mongolia, Cook Islands, Fiji, India, Marshall Islands, Mauritius, Vanuatu, Samoa, Tonga, Niue, Tajikistan, Philippines
Europe	Albania, Austria, Belarus, Belgium, Bosnia and Herzegovina, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Georgia, Germany, Malta, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Lithuania, Luxembourg, Monaco, Montenegro, Netherlands, Norway, Poland, Portugal, Russia, Romania, Serbia, Slovakia, Slovenia, Spain, Sweden, Switzerland, Turkey, Kyrgyzstan, Macedonia, Ukraine, United Kingdom, Andorra, Armenia, Azerbaijan, Moldova, Liechtenstein, San Marino, Kazakhstan, Uzbekistan, Kosovo
America	United States of America, Argentina, Mexico, Panama, Suriname, Venezuela, Antigua, Bahamas, Barbados, Belize, Colombia, Commonwealth of Dominica, Dominican Republic, Ecuador, El Salvador, Granada, Honduras, St. Vincent, Peru, Trinidad Tobago, Saint Lucia, Saint Kitts and Nevis, Costa Rica, Uruguay, Nicaragua, Paraguay, Brazil, Chile, Guatemala, Bolivia, Guyana
Africa/Middle East	South Africa, Botswana, Burundi, Lesotho, Liberia, Namibia, Sao Tome and Principe, Swaziland, Malawi, Cape Verde, Seychelle, Oman, Israel, Bahrain, Morocco, Tunisia

- For more information on Apostille: <http://www.hcch.net> > Apostille Section
- Process of obtaining Apostille
 - (1) Public documents (from public schools)



(2) Private documents (from private schools etc.)



* The definition of private documents can differ from each country according to its own Notary Act and Attorney-at-Law Act. In general, Apostille will be issued when documents notarized in the country are submitted.

8. Points of Caution

■ Admission Policy

1. If the applicant does not comply with University's prescribed process and rules, or does not submit all of the required documents, the applicant will be disqualified.
2. UIC can rescind an offer of admission in case a student does not graduate from high school or does not declare his/her intent to register by paying the total amount of tuition fee.
3. Details on admission decisions will not be released.
4. UIC awards transfer credits for designated Advanced Placement (AP) examinations and International Baccalaureate Diploma Program (IB DP) subjects. If admitted students wish to transfer credits, they should submit their official AP, IB exam scores. Please visit the website (https://uic.yonsei.ac.kr/main/news.asp?mid=m06_01_02&act=view&idx=7839) and check the policy regarding credit transfer.

■ Falsification of Documentation Policy

If a student is found to have applied through illegal means, such as submission of false or forged documents or altered representation of eligibility, his/her admission will be denied. UIC will refuse an application in case students forge or falsify documents, employ substitute(s) during examinations, or do not meet the specific qualifications. If any of the above-mentioned facts are discovered after an admission offer is made, Yonsei will revoke the admission decision and may have the applicant charged with a crime, even after the letter of acceptance has been sent out or course registration has been completed.