

Orientation Schedule

Spring 2025 Freshman Academic Advising Orientation(via Zoom)

Date and Time

February 18th (Tue) 10:30 AM

Zoom link

Humanities, Arts, and Social Sciences Division: https://bit.ly/HASS_UIC

ID: 838 2208 2111 / Passcode: UIC

Integrated Science and Engineering Division: https://bit.ly/ISE_UIC

ID: 407 011 1128 / Passcode: uic

Underwood Division: https://bit.ly/UD UIC

Meeting ID: 875 0965 6858

For more information about [2025 Yonsei University UIC Freshman Orientation & Pre-Fosh Workshop led by UIC Student council] Follow © @2025.uic.ot.pfw

Course Enrollment date for Freshmen(1st year) students: 2025.2.25. 09:00 ~ 17:00

Please visit the announcement page of UIC website for all orientation schedule.

<u>Underwood International College (yonsei.ac.kr)</u>

II. UIC Office Contact Information

Sinchon Campus – Daewoo Hall Annex

UIC Office: Room 301 | UD Office: Room 315

Position	Name	Extension (02-2123)	Email
Director of Administration	Ms. Park, Sangyoon	3948	sangyoon@yonsei.ac.kr
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Public Relations	Ms. Kim, Youjeong 3923 uicpr@yonsei.ac.k		uicpr@yonsei.ac.kr
UD Registrar	Ms. Bae, Minji 3925 uic_ud@yonsei.ac.kr		uic_ud@yonsei.ac.kr

International Campus (Songdo) – Veritas Hall B

UIC / HASS / ISE Office: Room 420

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III. Academic Advising

For students to plan and prepare their successful college life, academic advisors are available to serve as a resource of knowledge and a source of referrals for students to freely discuss their concerns or challenges found in different areas of their college life, including academics, social life, career planning, and et cetera.

We encourage students to reach out to our advisors, who will be knowledgeable, responsive, and supportive while all discussions will remain confidential. Please feel free to contact our academic advisors over the course of your years at UIC.

Name	Office / Extension (032-749)		Email
Kim, Hyunsang	Veritas B Hall, Rm 431	3067	jimkim@yonsei.ac.kr
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Jang, Yoonjung	Veritas B Hall, Rm 426	3078	lucyjyj@yonsei.ac.kr

Through Academic Advising, you will be able to achieve:

- Creation of an education/career/life plan based on values, interests, and strength
- Smooth transition into university student life
- Building and committing to a self-regulated study plan
- Awareness and utilization of UIC & Yonsei University's multicultural learning community & resources

Academic Advising is a collaborative process between academic advisors and you. Various Advising Resources are available, such as the following:

- Advising by face-to-face meetings in individual and group settings with academic advisors
- Web-based advising via Yonsei Portal & Academic Advising homepage
- Career Path-based interest group advising
- Major Exploration Seminars
- RC101 Freshman Courses
- Guidebooks & Resources for college & university-wide resources

Academic Advisor's Responsibilities:

- Provide a safe, respectful, and confidential space to ask questions, discuss your interests, and express your concerns
- · Support & advocate for your academic and personal success at UIC
- Be a point source for university programs, resources, policies, and procedures

HOW TO SET UP AN APPOINTMENT:

• You can set up an appointment via Yonsei Portal with your academic advisor. You can talk about various issues that you may struggle with. You can also email and call for urgent needs. Of course, you can drop by during office hours.

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V. Where You Can Go for Help

WEBSITES

UIC Website https://uic.yonsei.ac.kr

Yonsei Website (ENG) https://www.yonsei.ac.kr/

en_sc

Yonsei Portal System https://portal.yonsei.ac.kr

Hi Korea https://hikorea.go.kr

CAREERS & INTERNSHIPS

Prof. Hyunsang Kim People

Director of UIC Career Development Center

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Place Career Development Center

> @ Daewoo Hall Annex (Rm 314 inside the UD Office)

Web UIC Web (Academics > CDC)

> https://uic.yonsei.ac.kr/main/a cademic.asp?mid=m03 05 08

Yonsei Career Center https://career.yonsei.ac.kr

(in Korean only)

CURRICULUM & COURSE REGISTRATION

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Ms. Song, Hyemin | HASS (AS, JCL, QRM, STP, SDC)

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Ms. Kana, Shinhea | ISE uic ise@vonsei.ac.kr

Websites Majors and Curriculum Overview

https://uic.yonsei.ac.kr/main/major.asp?m

id=m02 01

Events, Announcements, Academic Affairs https://uic.yonsei.ac.kr/main/news.asp?mi

d=m06 01 01#

Guides Both the Curriculum & Academic

> Regulations and the UIC Course Enrollment **Guide** are available on the UIC website.

SCHOLARSHIPS

People Chang, Junyoung

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Websites **UIC Financial Support**

https://uic.yonsei.ac.kr/main/admission.as

p?mid=m04 03 02

Yonsei Web | Scholarship

https://www.yonsei.ac.kr/en sc/admission

/scholarship.jsp

PLACES TO STUDY

Reading Room

@ International Campus Residence Hall (1F)

Central Library & Samsung-Yonsei Library

@ Sinchon Campus

https://oia.vonsei.ac.kr/campus/lifeRelated.asp

UIC Study Lounge

@ Daewoo Hall Annex (Room 201, 202), Sinchon Campus

Underwood Memorial Library

@ International Campus (Songdo)

Phone: 032-749-3300~1 https://uml.vonsei.ac.kr

- Check website for operation hours during week days & weekends, during semester & breaks
- Closed on holidays

V. Where You Can Go for Help

EXCHANGE PROGRAMS

People Mr. Jung, Jaeyoung | Student Affairs

uic_services@yonsei.ac.kr

Websites UIC Study Abroad Programs

https://uic.yonsei.ac.kr/main/acade

mic.asp?mid=m03_05_01

Yonsei International Programs

https://oia.yonsei.ac.kr

HEALTH & MEDICAL

Place Health Service Center (Sinchon)

@ Student Union Building (2F)

- 02-2123-3346
- Hours: M-F 9:00 ~ 17:00
- Last registration for medical treatment 16:50

Health Service Center (International Campus)

@ Vision Hall (Rm 103)

- 032-749-2118~9
- Hours: M-F 9:00 ~ 17:20
- Last registration for medical

treatment 16:50

Websites UIC Web | Health & Counseling

https://uic.yonsei.ac.kr/main/stud

ent.asp?mid=m05_03_01

Yonsei University Health System

https://yuhs.severance.healthcare

/yuhs-en/index.do

WELFARE

Place Counseling Center (Sinchon)

@ Baekyang Hall (Rm 408)

- 02-2123-6688
- counsel@yonsei.ac.kr
- Hours: M-F 9:00 ~ 17:00

Counseling Center (YIC)

- @ Dormitory 2 bldg.G
- 032-749-2070
- counselyic@yonsei.ac.kr
- Hours: M-F 9:00 ~ 17:00

Websites https://counsel.yonsei.ac.kr

UIC WRITING CENTER

UIC Writing Center offers one-on-one tutoring support for all UIC students of any writing skill and at any point in the writing process.

Place Veritas Hall B (Rm 421-1)

Email uicwritingcenter@yonsei.ac.kr

Website https://uic.yonsei.ac.kr/writingce

nter/default.asp

STEM(Science, Technology, Engineering, Mathematics) Tutoring Lounge

UIC Math & Science Resource (MSR) Center provides tutoring to students at all levels, especially freshmen, in order for them to build and develop important math and science skills, and better navigate their academic life.

Place Veritas Hall B (Rm 322)

Email uicmsrcenter@gmail.com

Website https://www.uicstemtl.com/





VI. Useful Resources for International Students

Yonsei University Global One-Stop Service Center

Link: Global One-Stop Service Center (yonsei.ac.kr)

The Global One-Stop Service Center supports international students' smooth landing at Yonsei University by providing services from VISA guidance to help transitioning into to a new environment.

Some of the services provided include:

- Visa guidance for degree-seeking international students
- Providing international students/scholars with various on and off campus resources information
- Developing and promoting various extra-curricular programs and events for international students

Please note that as a UIC student students are to primarily follow the academic instruction and guide provided by the UIC office and the division that you are part of.

VII. Others

Please make sure to check the News and Events page of the UIC website for latest announcement and updates including applying for a student ID card(to be announced).

Underwood International College (yonsei.ac.kr)

VIII. Student Visa & Insurance

STUDENT VISA FOR INTERNATIONAL FRESHMEN

All international students should obtain **D-2 (student) visa** (exception: F-4 Visa). Visa status, study programs and related information should be submitted to Foreign Student Information System run by Ministry of Justice. Please obtain a student visa before the start of the semester. International students in need of the Certificate of Admission may contact the admissions officer of UIC.

Contact: Mr. Park, Taehyung | Admissions Officer | uicadm@yonsei.ac.kr

IMMIGRATION

A. ALIEN REGISTRATION CARD

Foreigners staying in Korea for more than 90 days must register for an Alien Registration Card(ARC) at a local immigration office within 90 days from the date of entry. Simply receiving your visa is not the last step to registration, and those with visas must receive an ARC to finalize their sojourn documentation. It is illegal to stay in Korea for more than 90 days without being registered, regardless of your visa at entry. Please be sure to check for the most recent information at (http://hikorea.go.kr) before your visit, or by calling the immigration hotline at 1345 (no area code needed).

What is it?

<u>D-2 is a single-entry visa. If you leave Korea before receiving ARC, your D-2 will be</u> cancelled, and we cannot re-issue you a new COA until Fall 2025 semester.

The Yonsei Office of International Affairs will be operating Spring 2025 HireVisa Visa Agency Service (online group application for Korean Alien Registration Card (ARC) and Extension of Period of Stay) to assist foreign students.

Spring 2025 VISA Agency Service for Foreign Students(ARC)

Global One-Stop Service Center (Yonsei.ac.kr)

1. Period

Period

- Applying for new ARC: Feb. 17th (Mon) ~ March 10th (Mon)
- Extension of period of stay: Feb. 17th (Mon) ~ March 17th (Mon)
- You MUST be in Korea in order to apply.
- 2. Application Link: https://www.hirevisa.com/yonsei
- 1. Application form
- 2. Passport
- 3. 1 color photo (3.5 centimeters x 4.5 centimeters)
- 4. Proof of Residence

Fee

- 5. Application fee of 41,000 KRW (71,000 KRW for Extension)
- 6. Medical check-up record for tuberculosis (updated 2018.03.01)
 - (19 countries) China, Sri Lanka, Russia, Uzbekistan, Thailand, Vietnam, India, Nepal, East Timor, Indonesia, Pakistan, Mongolia, Bangladesh, the Philippines, Myanmar, Cambodia, Kyrgyzstan, Malaysia, Laos

VIII. Student Visa & Insurance

B. ACTIVITIES OUTSIDE THE SCOPE OF STUDENT VISA

International students holding a D-2 visa should get an approval from the immigration office if they plan to work part-time. Undergraduate students can work up to 25 hours per week according to their proficiency in Korean language and they should obtain the confirmation on their application form from Office of International Affairs, then finally submit the application form to Immigration Office.

C. LEAVE OF ABSENCE

Taking a leave of absence	International students who wish to go on a leave of absence must leave the country within 30 days after applying and turn in their Alien Registration Card to immigration at the airport.
Returning	In order to return to school, students need to apply online via the Yonsei Portal during the application period for reinstatement. Students will need

Returning from a leave of absence In order to return to school, students need to apply online via the Yonsei Portal during the application period for reinstatement. Students will need a new student visa and must submit all required documents to the Office of International Affairs. Therefore, students should contact the office of International Affairs at ivisa@yonsei.ac.kr after making an application for returning through the Yonsei Portal.

D. IMMIGRATION OFFICE CONTACT INFORMATION

Immigration office location depends on residence address, so please confirm your destination before visiting the office. As the offices are often busy, it is strongly recommended for you to make a reservation online at hikorea.go.kr

Sinchon Campus

Southern Seoul Immigration Office

 Address: Seoul, Yangcheon-gu, Mokdong-dongro 151

Tel: 02-2650-6212

Int'I Campus

International Campus

 Address: Incheon, Jung-gu, Seohae-daero 393

• Tel: 032-890-6300

VIII. Student Visa & Insurance

E. HEALTH INSURANCE (INTERNATIONAL STUDENTS)

- Refer to: Global One-Stop Service Center (yonsei.ac.kr)
- The national health insurance (NHI) system is one of the social insurance schemes that provides benefits for the prevention, diagnosis, treatment etc. of possible diseases and injuries for the purpose of improving citizens' health and promoting social security.
- Students holding D-2 Visa are to subscribe NHI on the date of Alien Registration.
- Benefits are equal with those of Korean citizens.
 - NHI subscribers are required to make a partial payment at the point of receiving services, and the National Health Insurance Service (NHIS) will pay the rest to the providers.
- NHI contribution notification
 - A monthly contribution is sent via post or e-mail on 15th of each month.
 - (In-person payment) Visit a bank with the bill
 - (contact-free) Mobile, website, virtual account, automatic transfer
 - Payment due date: the 25th of each month.
- Caution: If an international student fails to pay the contributions, Visa extension can be limited.

[Customer Service]

Korean: 1577-1000

English/Chinese: 033-811-2000

IX. UIC Exclusive Programs

UIC EXCLUSIVE EXCHANGE PROGRAMS

On top of Yonsei University's extensive exchange programs, with more than 600 partner institutions in 130 countries, UIC students can also choose from innovative exchange programs that are exclusive to UIC.

UIC is committed not only to providing the highest-quality English-only liberal arts education available in East Asia, but also to ensuring that a significant number of its students venture beyond Korea in order to further broaden their intellectual and cultural horizons.

UIC Exclusive Exchange Program Schools		
Amherst College / USA	Swinburne U of Technology / Australia	
Barnard College / USA	University College Utrecht / Netherlands	
Dartmouth College / USA	Lingnan University / Hong Kong	
Frankfurt Goethe University / Germany	University of Geneva / Switzerland	
Jacobs University / Germany	University of Hong Kong, Faculty of Arts / Hong Kong	
Leiden University College / Netherlands	Waseda University, SILS / Japan	
International Christian University / Japan	Wellesley College / USA	

For more information about Yonsei-wide Exchange Programs, please check https://oia.yonsei.ac.kr.

IX. UIC Exclusive Programs

UIC GLOBAL CAREER TOUR

22th

Underwood International College organized its first Global Career Tour in the spring of 2008. The first group of 14 students traveled to Tokyo and Hong Kong in order to visit a wide assortment of companies located within these two prominent Asian business hubs. Since the spring of 2008, the tour has been held nearly every semester and gives students exposure to diverse locations such as London and New York. The Global Career Tour reflects Underwood International College's mission to educate and foster global leaders with the knowledge and skills to be successful throughout the world.



Korea | Jan 2025 - Amorepacific, SK Siltron, SK Bioscience, LG Display, Samsung SDS, Dongwoo Fine-Chem

X. Academic Calendar

Spring Semester 2025

February 2025	3 (Mon)	Application period of General Leave of Absence / Military Leave of Absence
	12 (Wed) ~ 18 (Tue)	Course registration period for 2024 Spring semester (Continuing students)
	21 (Fri) ~ 27 (Thu)	Tuition payment period for 2024 Spring semester (continuing students)
	24 (Mon)	Winter Commencement
	1 (Sat)	Independence Movement Day (Substitute Holiday on 3th Mon)
	4 (Tue)	First day of class for 2025 Spring semester
March	6 (Thu) ~ 10 (Mon)	Course Add and Drop Period
2025	12 (Wed) ~ 14 (Fri)	Additional tuition payment period for 2024 Spring semester
	17 (Mon)	Deadline for General Leave of Absence applications (for full tuition refund)
	17 (Mon) ~ 21 (Fri)	Application Period for Early Graduation
	9 (Wed)	One-third marker of the 2025 Spring semester
	15 (Tue) ~ 17 (Thu)	Course withdrawal period
April	20 (Sun)	Easter Sunday
2025	22 (Tue) ~ 28 (Mon)	Midterm examinations
	28 (Mon) ~ 5/2 (Fri)	Application period for affiliation change
	29 (Tue) ~ 5/1 (Thu)	Application for S/U Evaluation system
	1 (Thu)	Labor Day
May	5 (Mon)	Buddha's Birthday / Children's Day (Substitute Holiday on 6th Tue)
2025	10 (Sat)	Yonsei University Foundation Day
	16 (Fri)	Deadline for General Leave of Absence applications (enrolled students)/ Two-thirds marker of the 2025 Spring semester
June 2025	3 (Tue)	Deadline for Medical Leave of Absence applications
	6 (Fri)	Memorial Day
	10 (Tue) ~ 16 (Mon)	Make Up class week and Reading period
	17 (Tue) ~ 23 (Mon)	Final Examination for Spring 2025
	24 (Tue)	Summer Break begins
	24 (Tue) ~ 30 (Mon)	Application for Double Major and Interdisciplinary Majors
	30 (Mon)	Deadline for Submitting Grades for 2025 Spring Semester